Create a New Account

1. **Go to:** **Sendmoneytoschool.com**
2. **Click on** Create a new account
3. **Enter and confirm** Your email address **in both boxes**
4. **Enter and confirm** Your new password **in both boxes**
5. **Read** terms of use **and check box**
6. **Click on Create Account box**
   a. **The following box will appear:**

> A confirmation email has been sent to your email address. To complete registration, you must open the email and follow the instructions.

7. **Go to your email**
8. **Open Message from "no-reply@mealmagic.com"**
9. **Click on link in message:**
   a. Follow this link to confirm your new account.
10. **Enter email address**
11. **Enter password**
12. **Click on Confirm Email And Log In**
13. **Type in Waterford**
14. **Click on Waterford School District**
15. **Click on Add a student to your account**
16. **Enter your child's ID number**
17. **Click Continue**
18. **Verify child's name and birth date**
19. **Click Add Student**
20. **To add additional students click the Add a student to your account button**